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Montreal, October, 1st, 2009.

RE: application for an intenship (May –October 2009)

Dear Sir,

I am currently a fifth year (Msc) student in the Chemistry department of INSA, a college of engineering in France and a one year exchange program student at the University of Montreal in Canada. At the end of our fifth year, we are required to carry out a 6 months internship to apply our theoretical knowledge and our practical skills in a real work environment. This is the reason why I am applying for a position as an intern at NTT.

I know that NTT is involved in the field of sensors for environment detection or for medical use since some INSA students have already carried out their internship in your company. They mentioned that good skills in analytical chemistry and in problem-solving are a requirement. I think I have the qualities and competence to tackle the sort of problems that can emerge from the tasks your team at NTT is involved in.

Since the beginning of my studies, I have learnt more especially about analytical and organic chemistry, molecular atomic spectrometry and polymers. I have already carried out two internships in analytical chemistry labs in France. In Canada, I am presently specializing in analytical chemistry and I also chose to attend a course on “ethics and legislation in Chemistry”.

Through previous work experience with underprivileged children, I have learnt patience and perseverance. I am also a well-organized and hard working person. I am attending a course in the Japanese language and am confident that I will be able to manage in everyday life in Japan. I have a very good level of English (TOEIC score 940) and will be therefore operational within an English-speaking environment.

I wish to remind you that I will be available from May till October and sincerely hope this period will suit you since I am strongly motivated to gain both professional and cultural experience in Japan.

Thank you for considering my application. If you wish any further information, do not hesitate to contact me.

Yours sincerely,

Marie Dupont.

Encl : CV